

## EDISON STATE COLLEGE

## College offers new round of Continuing Education Classes

Edison State College is offering new Continuing Education classes to fit a variety of professional needs.

Each month, Edison State begins a new round of courses. In most cases, students can quickly earn a certificate of completion; some are hired as soon as the course work is complete. Continuing education can take place in the classroom, online or as hands-on training. Some classes may take a weekend, while others can span weeks or months. These training programs are not for college credit, but are meant to be "Quick Courses" to learn a new skill at an affordable price.

Obtain information and registration form at <http://www.edison.edu/lee/ce/>, e-mail [celee@edison.edu](mailto:celee@edison.edu), or call 489-9235. Visit [www.edison.edu/lee/ce/](http://www.edison.edu/lee/ce/) for a complete listing of classes.

**Quickbooks 2008**

QuickBooks can improve your productivity whether you are a small-business owner working from your home office or part of a larger organization. This four-week class will be held from 10 a.m. to 1 p.m. beginning June 6 at Edison State College, 8099 College Parkway, Fort Myers. Cost is \$185. Textbook is not included in cost of course.

**Web Design with Dreamweaver**

Students will learn Web terminology, create Web pages using Dreamweaver software, upload digital images, explore design options, critique existing Web sites, and have a completed personal Web site by the end of the course. This three-day class will

be held on June 16, 18 and 23 from 5 to 8 p.m. at Edison State College, 8099 College Parkway, Fort Myers. Cost is \$160.

**Office 2007**

Office applications can improve your productivity at work and at home. This class provides an introduction to common office suite applications such as word processors, spreadsheets, presentation software, and desktop publishing programs. Microsoft Office Word, Excel 2007 and PowerPoint, in particular, will be utilized in some depth. It will be held June 8, 10, 15 and 17 from 5 to 8 p.m. on Mondays and Wednesdays at Edison State College, 8099 College Parkway, Fort Myers.

**CPR for Babysitters**

Parents like to know that their babysitter is prepared for any emergency. CPR for Babysitters is designed to teach babysitters how to deal with a child who is not breathing or choking, or whose heart has stopped beating. Topics include one- and two-rescuer infant and child CPR, choking and safety. CPR for Babysitters is an American Heart Association Pediatric Basic Life Support Course, designed for babysitters. Participants receive an AHA certificate valid for two years. Class size is limited. This one-day class will be held on Saturday, June 27, from 9 a.m. to noon at Edison State College, 8099 College Parkway, Fort Myers.

**New online traffic courses**

Visit <http://www.edison.edu/lee/ce/publicsafety> to view all of the college's new online traffic school courses. ■



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